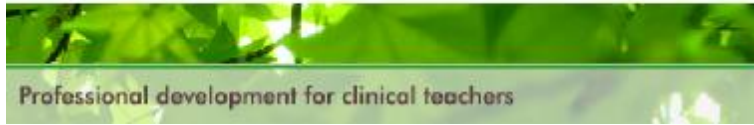


Faculty Development



London NHS
Deanery London



Royal College of
Obstetricians and
Gynaecologists

Setting standards to improve women's health

Training the Trainers: ATSM

For Clinical Trainers in Obstetrics and Gynaecology

Wednesday 30 June – Thursday 01 July 2010

A two-day course

Places on this course are **strictly limited to 24** and will be allocated on a first come first served basis.

Why Attend?

- Small interactive groups
- Topics covered: teaching skills, effective feedback and difficult appraisals
- Theoretical component of the 'Medical Education' Special Skills Module

Who should Attend?

- All consultants
- Clinical trainers
- Year 4/5 specialist registrars in obstetrics and gynaecology

Training the Trainers: ATSM

30 June – 01 July 2010

How to book:

Please return this form* with your cheque payment to:

Faculty Development Unit, London Deanery, 2nd Floor Stewart House
32 Russell Square, London, WC1B 5DN

Fee: £150

Cheques: Payment is currently accepted via cheque only, made payable to:
"University of London, No 5 account".

Enquiries: Tel: 020 7866 3173 **Email:** nerys.cater@londondeanery.ac.uk

Title:	First name:	Last name:	
Full job title:			
Organisation name (Trust/PCT/other)			
Correspondence Address			
Email Address			
Contact number		Dietary requirements	

Declaration: I confirm that (*please ✓*)

- I have enclosed a cheque payment for £ 150
- I have read and accepted the cancellation/fee policy stated below
- I am involved in teaching and training on behalf of the London Deanery.

Signature **Date**

Cancellation / fee policy:

Cheques will be processed in advance of the course.

Non-attendance on the day or cancellations made 14 days or less prior to the course will result in the cheque payment being retained by the Deanery.

* Information supplied will be stored appropriately in accordance with the Data Protection Act (1998). Please note we may share information regarding your attendance record with your Trust. To request that we do not pass on this information to your Trust, or to request further clarification, please contact us at the details above.

Provisional Programme

Day One: Teaching and Learning

- 9:30am *REGISTRATION and REFRESHMENTS*
- 10:00am **Welcome and introduction and course objectives**
- 10: 10am **Introduction to adult learning**
- 10:25am **Mini- talk on teaching and learning**
- 10:40am **Small group exercise/discussion on variety of teaching methods**
- 11:00am **Plenary: Mini-talk**
- 11:15am *REFRESHMENTS*
- 11:30am **Small group exercise: Micro teaching**
- 12:45pm **Learning styles**
- 1:30pm *LUNCH*
- 2:15pm **Small group teaching – How can you make it work?**
- 3:00pm **How to teach practical skills?**
- 3: 15pm **Small group exercise: Teaching a practical skill**
- 4:15pm *REFRESHMENTS*
- 4: 45pm **How do I teach on my job? Mini-lecture**
- 5:15pm **Plenary Session – Discussion on Day 1 teaching**
- 5:30pm **Briefing for day two**

Provisional Programme

Day Two: Assessment and Appraisal

- 9.00am *REFRESHMENTS*
- 9.30am **Assessment**
- 9.50am **Small group exercise**
- 10.20am **Plenary**
- 10.35am **Assessment tools used in obstetrics and gynaecology training**
- 11.15am *REFRESHMENTS*
- 11.45am **Appraisal**
- 12.00pm **Induction of training needs. Small group exercise**
- 12.45pm **Plenary**
- 1.00pm *LUNCH*
- 2.00pm **The difficult appraisal**
- 2.45pm **Plenary on difficult appraisal**
- 3.00pm **Panel discussion: course evaluation**
- 3.30pm: *REFRESHMENTS and FEEDBACK*
- 3.45pm *Close of Meeting*